

# PCAS Textbook Subcommittee

## Thursday, April 30, 2015

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### Meeting Agenda

1. Review and approve previous meeting minutes
2. Review Draft Recommendations
3. New business

### Attendees

- Stephen Burd
- Glenna Doctor
- Jonathan Wheeler
- Moira Gerety
- Sonia Rankin
- Melanie Sparks
- Carrie Mitchell
- Regina Carlow

### Minutes

A summary of discussions and decisions follows.

#### Review and Approve Previous Meeting Minutes

- Previous meeting minutes are approved.

#### Review Draft Recommendations

- More time is needed to review these recommendations
- Executive Summary
  - Educational outcomes
    - Cost control has to be balanced with student success
  - Table at bottom might need more work
  - Number 2 word “Pilot” might be replaced by “Test”
  - Is less adoption of materials not being used an outcome of the test?
  - Add why the pilot is important (for large enrollment core)
- Recommendation 1
  - How are we going to complete tasks if they’re not available
  - Need more information to determine if it’s build or buy
  - If we build do we build alone
  - NEXT STEP: decide if it’s build or buy and form group to work on this
  - Publisher catalogs are available and can be mined
  - We’re not saying we will get everything, especially in version 1.0
  - There are technological alternatives
- Recommendation 2
  - Work in issue of unused materials
  - Don’t want to force students to buy materials they aren’t going to use

- Take components 2 and 3 and pull out of recommendation and add to another section at the end
- Recommendation 3
  - Addresses core courses
  - Remove “?”, add more ideas
  - Page 9 reword about renting digital
  - Stress importance of having materials the first day (add “the first day”)
  - Page 10 change “textbooks” to “course materials”
  - Clarify making academic materials a part of NSO
    - Beside logistics this is an important part of succeeding
  - Refer to all students
- Add a resources page at the end with links of more information on certain things
- Add a page of other things we looked at but then determined wouldn't be the best choice
- Add an appendix of when we met and what we did to the end
- Little paragraph about what we wish we could have done
  - Campus wide cost reduction conversation
  - Have every department try to bring down cost by a certain percent
- List of book costs per program should be sent to deans (add to bookstore recommendation?)
  - Have to differentiate between core and specialty courses

## **New Business**

- Revisions shouldn't be expected until the middle of next week
- Send more comments by May 13