

# IDEA Next Step

## Steering Committee

### Tuesday, September 23, 2014

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#### Meeting Agenda

1. Introductions
2. Review steering committee composition – any needed changes/additions?
3. Review sandbox integration and usability testing results plus costs moving forward
4. Decide whether to proceed with EvaluationKIT
5. If yes to #4
  - a. Discuss purchasing-related next steps
  - b. Discuss fall pilot scope and timing
  - c. Discuss project scope
  - d. Discuss resource requirements for pilot
  - e. Discuss how we'll evaluate pilot results (success criteria)
6. If no to #4
  - a. Now what?

#### Committee Composition

- Project sponsor – Greg Heileman (on behalf of Provost)
- Steering committee
  - Current – Aeron Haynie, David Sanchez, Kevin Comerford, Moira Gerety, Stephen Burd
  - Additions
    - Virginia Scharf (Provost)
    - Faculty Senate Teaching Enhancement Committee Chair
    - Dyaneke Mitchell (OIA)
    - Health Sciences – Holly Buchanan or designate?
    - A branch campus representative – Niaz Ahmad?
- Project team
  - Current – Aaron Baca, Elisha Allen (or designate), Paige Briggs, Marie Julienne, Marcos Abeyta, Stephen Burd
  - Additions or changes ??